

Providence High School is a diverse, mission-inspired community dedicated to preparing young people to thrive in a rapidly changing world. As an independent Catholic school in Burbank, California, we promote the common good and foster a culture of impact to fulfill our mission to be “steadfast in serving all, especially those who are poor and vulnerable.” Providence serves an ethnically diverse student population who live within 75 different zip codes. Providence High School enrollment for the 2021-2022 school year was 498.

Founded by the Sisters of Providence in 1955, Providence High School is the only school in the country that is part of a multi-state health care system. We are governed by an independent Board of Regents and accredited by the California Association of Independent Schools (CAIS), the Western Association of Schools and Colleges (WASC), and the Western Catholic Education Association (WCEA). Other memberships and affiliations include the National Association of Independent Schools, Independent School Management, SoCal People of Color in Independent Schools, California Teacher Development Collaborative, and Making Caring Common of the Harvard Graduate School of Education.

POSITION TITLE:	Athletic Trainer
REPORTS TO:	James Jimenez
SUPERVISES:	N/A
FLSA STATUS:	Non-exempt
PURPOSE OF THE POSITION:	Provide basic first and assist in prevention of recordable and onsite incidences for athletes.
MAJOR RESPONSIBILITIES:	<ul style="list-style-type: none"> • Provide basic first aid in alignment with OSHA first aid standards to assist in prevention of recordable and onsite incidences for athletes. • Perform administrative requirements such as completing necessary forms, reports, and appropriate EMR documentation, etc. in a timely manner. • Communication with athletic director and coach on progress, limitations, and clearance of injured athletes. • Provide athlete follow-up and make recommendations for work performance based on knowledge in anatomy, physiology, biomechanics, and ergonomic principles. • Provide recommended guidelines for correcting limitations in flexibility, strength and general conditioning to rehab injury and support overall wellness for athletes. • Educate and observe essential functions and movement patterns related to appropriate early symptom management techniques for minor musculoskeletal discomfort. Follow-up with athletes to ensure early symptom recognition and injury prevention. <p>Available between 2:30 – 10pm weekdays, and select hours during weekends</p> <ul style="list-style-type: none"> • May require local travel to off-campus facilities. • Ability to lift 50lbs • May require other duties as assigned.
MINIMUM QUALIFICATIONS:	

- Certification by the National Athletic Trainers' Association Board of Certification.
- Bachelors
- School Based experience preferred
- CPR/First Aid Certified

TO SUBMIT AN APPLICATION:

Please click this link to upload your application, including the following documents:

- <https://providencehigh.formstack.com/forms/applicationdocs>
- Cover letter explaining both interest in and qualifications for the position.
- Resume or CV
- Names, e-mail addresses, and telephone numbers of at least three references. References should include at least two direct supervisors.

Disclaimer: The above statements are intended to describe the general nature and level of work being performed by individuals assigned to this position. They are not intended to be construed as an exhaustive list of responsibilities, duties and skill required of employees so classified.

Work Environment: At Providence High School, equity, inclusion, and social justice are core to our mission. We are proud to be an equal opportunity workplace and embrace difference for the benefit of our students, families, faculty, and staff. Our goal is to create a diverse learning community where every employee is known, cared for, supported, and retained. As such, Providence is committed to maintaining a responsive and inclusive workplace free of discrimination, harassment, violence, and any other abusive conduct. Mindful of our mission to be expressions of God's healing love, we employ and support people of any race, ancestry or national origin, gender, gender expression, gender identity, sex, sexual orientation, marital status, age, religion, disability, veteran or military status, citizenship, or any other applicable legally protected status with all the rights and privileges generally accorded or made available to all employees of the school.